|  |  |
| --- | --- |
| **or-logo-stacked** | **Institutional Review Board**  **Human Research Protections**  **Social/Behavioral/Educational Research Exempt Categories Checklist** |

**Research activities are exempt from the federal regulation 45 CFR 46.101(b) for the protection of human participants when the ONLY involvement of human participants falls within one or more of the following categories. *Note: Research involving interaction/intervention with prisoners is not eligible for Exempt Registration.* Check the appropriate category (ies) that apply to your research study. The most common types of exemption submitted to the UCI IRB are noted below for reference only. Provide this document with your complete Exempt Research Narrative.**

1. Research conducted in **established or commonly accepted educational settings**, involving normal educational practices, such as



* 1. research on regular and special educational instructional strategies, **or**
  2. research on the effectiveness of **or** the comparison among instructional techniques, curricula, **or** classroom management methods.

**MOST COMMON**

1. Research involving the **use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior,** **unless:**

**X**

* 1. information obtained is recorded in such a manner that subjects can be identified, directly or through identifiers linked to the subjects ***and***
  2. any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability or reputation.

**NOTE:**  This exemption does **NOT** apply to survey or interview procedures when the participants are children.

1. Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior that is **not exempt under Category 2 if**:



* 1. the human subjects are elected or appointed public officials or candidates for public office, or
  2. federal statute(s) require(s) without exception that the confidentiality of the personally identifiable information will be maintained throughout the research and thereafter.



**MOST COMMON**

1. **Research involving the collection or study of existing data, documents, records, pathological specimens or diagnostic specimens**, if the information is recorded by the investigator in such a manner that the subjects cannot be identified directly or through identifiers linked to the subjects.

**NOTE:**  The data must be existing at the time Exempt Registration is confirmed by the IRB.



**UNCOMMON**

1. **Research and demonstration projects** which are conducted by or subject to the approval of (federal) department or agency heads and which are designed to study, evaluate or otherwise examine: (a) public benefit or service programs, (b) procedures for obtaining benefits or services under those programs, (c) possible changes in or alternatives to those programs or procedures or (d) possible changes in methods or levels of payment for benefits or services under those programs.



**UNCOMMON**

1. **Taste and food quality evaluation and consumer acceptance studies** , if:
   1. wholesome foods without additives are consumed ***or***
   2. if a food is consumed that contains a food ingredient at or below the level and for a use found to be safe, or agricultural chemical or environmental contaminant at or below the level found to be safe, by the Food and Drug Administration or approved by the Environmental Protection Agency or the Food Safety and Inspection Service of the U. S. Department of Agriculture.

|  |  |
| --- | --- |
| **or-logo-stacked** | **Institutional Review Board**  **Human Research Protections**  **Social/Behavioral/Educational Research Exempt Protocol Narrative**  *Version 02-07-2017* |
|  |  |

|  |  |
| --- | --- |
| Upload this completed narrative and any supplemental documentation to the [IRB Application](https://apps.research.uci.edu/irbapp/). | **HS#:**  ***(to be completed by the IRB)*** |
| **SECTION 1: STUDY TITLE AND TEAM** | |
| **Study Title:** Cross-Linguistic Adjective Ordering Preferences | |
| **Complete the table below. Indicate whether the study team member will be involved in the following research activities.**  ***Note****: Personnel who are not interacting with participants for research purposes and/or who do not have access to identifiable private information about the research participants (e.g., statisticians) are not engaged in human-subjects research and therefore should not be listed below.*  *If there is a Faculty Sponsor, s/he* ***must be*** *listed below (even if s/he is not engaged in human-subjects research), as s/he must be identified to provide oversight and guidance to the Lead Researcher.* | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Specify the Name of the Lead Researcher, Faculty Sponsor, Co-Researchers and Research Personnel (as applicable) | List Department, Title, & Degrees as applicable.  Include UCI Affiliation - Faculty / Staff, Student (specify level – e.g., graduate student, etc.) | Recruit | Informed Consent Process | Interact w/ Participants | Access  Participant Identifiable Data | Analyze Participant Identifiable Data |
| Suttera Samonte, Lead Researcher | Cognitive Sciences (undergraduate student) | YES  NO | YES  NO | YES  NO | YES  NO | YES  NO |
| Gregory Scontras, Faculty Sponsor | Linguistics (factulty) | YES  NO | YES  NO | YES  NO | YES  NO | YES  NO |
|  |  |  |  |  |  |  |

**SECTION 2: WHAT IS YOUR RESEARCH QUESTION?**



***IMPORTANT TIME SAVER:*** *If requesting* [*Exempt Registration under Category 4*](http://www.research.uci.edu/compliance/human-research-protections/docs/categories-of-exempt-human-subjects-research.pdf) *ONLY, skip Sections 3-7. Complete sections 8 and 9 only.*

|  |
| --- |
| **State the hypothesis or primary objective of the research. Include a rationale for conducting the study.** *[Maximum length = 250 WORDS]* |
| When organizing a string of speech, adults have robust ordering preferences in forming nominal phrases with multiple adjectives. These preferences determine that “small gray kitten” sounds much more natural than “gray small kitten” in English and other unrelated languages (e.g., Hungarian or Mandarin Chinese). Recent research by Scontras, Degen, and Goodman (2017) (SDG) found that the strongest predictor of adjective ordering preferences in adults is adjective subjectivity, with less subjective adjectives preferred closer to the modified noun. This finding is not limited to English, but should extend to other languages as well. We plan to investigate their status in Tagalog speakers, and to compare our results with the English adult baseline acquired from the SDG study.    The current study looks to expand the work of SDG by investigating whether the same adjective ordering preferences exist in native speakers of Tagalog. Similar to the SDG study, 26 adjectives will be combined into Tagalog sentences and subjects will be asked to choose which sentence they prefer. The task will be presented online through a website, which we will distribute via social media and email chains. |



**SECTION 3: DESCRIBE THE SUBJECT POPULATION**

|  |  |  |
| --- | --- | --- |
| **Complete the table of participants below.** *Include additional rows for subject category/group, as needed.* | | |
| **Category/Group**  (e.g., students in School or Course A, consumers on website B, people being observed at location C) | **Age Range**  (e.g., 17 and under, 18 and over, etc.) | **Maximum Number of Subjects Recruited** |
| Participants contacted through email | 18 and over | 1,000 |
| Participants contacted through social media | 18 and over | 1,000 |
|  |  |  |
|  |  |  |
|  | | **Total:**  2,000 |

**SECTION 4: EXPLAIN RECRUITMENT METHODS AND PROCESS**

|  |
| --- |
| This study involves no direct contact with participants (i.e., passive observation of public behavior).  **MCj04347200000[1]*Skip to Section 7.*** |
| 1. **Describe when, where, by whom and how potential participants will be approached. If posting on your Facebook page or other social media sites, please explain.** 2. **If you will recruit by e-mail, phone, etc., explain how the researcher will obtain the participants’ contact information.** |
| This study will run through an online survey hosted via UCI web space. No reward will be given for participation in this study, it is purely voluntary. The study information sheet will be the first page of the experiment. The link to this survey will be distributed via email and social media. Any participation through clicking on the link will not reveal information about the subject’s identity. The data will be stored without subject identifiers on a password protected computer by the lead researcher and will not be shared. |
| 1. **Indicate which recruitment methods described below will be utilized. Please upload the Advertisements, Flyers, Social Sciences Human Subject Pool (SSHSP) Form/SONA Ad, Scripts, Letters, and Announcements.** **See** [**Recruitment Guidelines**](http://www.research.uci.edu/compliance/human-research-protections/researchers/subject-selection-recruitment-and-compensation.html)**. Also view the various templates available on the HRP webpage** [**Application and Forms**](http://www.research.uci.edu/forms/index.html) **(see sub-section Human Research Protections and then Recruitment Templates).**   ***Note****: If recruiting via online sources / social media (i.e., Facebook or Amazon Mechanical Turk (AMT), etc.), submit the recruitment statement that will be posted. Refer to participants as ‘research participants,’ not ‘workers.’* |
| |  |  | | --- | --- | | Method | Required Supplemental Materials | | Flyers | Submit flyer(s) with application | | Newspaper Advertisement | Submit ad with application | | Radio / Television Advertisement | Submit script with application | | X  Online Advertisements – Including Social  Media | Submit text, page mock up or description of posting including any images. | | X Letters or Emails | Submit template letter(s) or email(s) with application | | Phone Call | Submit phone script with application | | Group or Class Presentation | Submit outline of presentation and any materials to be provided to participants with application | | Social Sciences Human Subject Pool  (SSHSP) | Submit the SSHSP form with application | | Other | Specify: <Type here> | |  |  | |

**SECTION 5: EXPLAIN THE INFORMED CONSENT PROCESS**

|  |
| --- |
| 1. **Identify the specific steps for obtaining consent.** See [**Guidance for Consenting Process**](http://www.research.uci.edu/compliance/human-research-protections/researchers/how-to-consent.html). |
| **Informed consent will NOT be obtained. No contact with participants (**i.e., passive observation  of public behavior)**.**  ***Skip to Section 6.***  **X Oral / Implied informed consent and/or child assent will be obtained (i.e., no signature will be obtained**)**.**  *Customize the appropriate Study Information Sheet Template on the* [*Applications and Forms page*](http://www.research.uci.edu/forms/index.html)*,*  *under the sub-section Human Research Protections and then, Consent Forms.*  ***Note:*** *If obtaining consent online (e.g., research involves completing a survey electronically administered via AMT, EEE, etc.), participants should:*   * *View the Consent/Study Info Sheet prior to participation* * *Be prompted to verify they meet the eligibility criteria, and* * *Indicate their willingness to participate in the research (e.g., click “Yes”).*   **Written (signed) informed consent will be obtained – A signature is needed for participation in this study including parental permission, and/or child assent, as applicable.** *(This is uncommon in exempt research.)*  Customize the [Informed Consent Document Template for Social-Behavioral Research](http://www.research.uci.edu/forms/docs/irb-consent-forms/2_informed-consent-document-template-social-behavioral.doc)*.* |
| 1. **UCI Students / Employees: If study team members will approach their own students or employees:**    1. Explain what precautions will be taken to **minimize potential undue influence or coercion.**    2. Explain **how compromised objectivity will be avoided**.   [*See HRPP Policy*](http://www.research.uci.edu/compliance/human-research-protections/policies/40%20UCI%20Students%20and%20Employees.pdf) *for more information on this topic.* |
| **X** **N/A**  No identifying information will be associated with the participants who complete the task and all data will be kept safe in a password-protected computer. |
| 1. **Specify if Children / Minors are included.**   If children (anyone less than 18 years old) are participants, please describe the parent / legal guardian permission process and the child assent process. |
| **X** **N/A** or  <Type here> |
| 1. **Is** [**deception or incomplete disclosure**](http://www.research.uci.edu/compliance/human-research-protections/docs/glossary-of-terms.html#D) **involved?** |
| **X** **N/A**  Yes and confirm below:  Debriefing Script submitted with application  Appendix G submitted with application  *See the Human Research Protections section of the “*[*Apps & Forms*](http://www.research.uci.edu/forms/index.html)*” page for templates.* |
| 1. **Will this study include Non-English Speaking Participants?**   In order to consent participants who are unable to communicate in English, the consent form must be translated into appropriate language(s) once IRB approval is granted. Please specify in ‘Section1. Study Team’ who will be responsible for interacting with non-English speaking participants. |
| **X** Only individuals who can read and speak English are eligible for this study.  The English version of the consent materials will be translated for non-English speaking participants once IRB approval is granted.An interpreter will be involved in the consenting process.  ***Note:*** *When consenting, be sure to provide potential participants with the IRB-Approved version of the*  *document (approval information in footer).* |

**SECTION 6: DESCRIBE PARTICIPANT COMPENSATION AND REIMBURSEMENT**

|  |
| --- |
| **Will participants be compensated?** |
| **Yes X No**  **MCj04347200000[1]*If no, skip to Section 7.***  **If yes**, specify:  **Amount of Payment:** <Type here>  **Method of Payment:**  Cash  Check  Extra credit  Gift certificate: <Type name of gift card here>  **Schedule of Payment:**  After each study visit  At the end of study  Other :<Type here>  ***Note:*** *Compensation should be offered on a prorated basis when the research involves multiple sessions.* |

**SECTION 7:** **SPECIFY THE DATA COLLECTION PROCEDURES [STEP BY STEP]**

***Note:*** *If the data collection instrument (e.g., questionnaire, interview questions) is still being developed, upload a draft version along with this narrative. The final version must be submitted to the IRB via a modification (MOD) request before you begin data collection.*

|  |
| --- |
| **Briefly describe the data collection procedures in chronological order using the table format below. Specify the procedure (including naming the instruments to be used), the frequency of the data collection, the study location, and confidentiality measures, if applicable.** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. *Name the Procedure and/or the Data Collection Instrument* | 1. *Is the Procedure/Data Collection Instrument Already Being Completed as Part of an Educational Activity/Course?* | 1. *Is the Data Collection Instrument a Standardized Measure?*   ***If No, upload a copy of this instrument to the APP*** | 1. *List the Frequency of Procedure/*   *Data Collection and the Time Required to Complete the Procedure/*  *Instrument* | 1. *Describe the Setting where Data Collection Will Take Place or where existing data will be obtained* | 1. *Explain the Confidentiality Provisions that will be used* |
| Adjective ordering preference survey | **X N/A Yes** | **N/A Yes *X* No** | ***~10 minutes*** | A personal webspace hosted by Social Sciences. | Anonymous – no identifiers maintained. |

|  |
| --- |
| 1. **Will any of the study procedures include collecting photographs, audio recordings and/or video recordings?** |
| **X** **N/A**  **MCj04347200000[1]*Go to Question #3.***  **Yes, however participants’ identities will not be collected or recorded.**  **Yes, participants’ identities will be recorded as follows:**  Facial image will be in video or photo  Participants’ names will be collected or recorded in either video, photo or audio recording  Collecting photographs, as well as audio and video recordings will be optional for the participant  Other: <Type here> |
| 1. **Are you accessing Student Records as part of your research?** |
| **X** **N/A – I am not accessing student records.**  **MCj04347200000[1]*Skip to Section 8.***  **Yes** |
| 1. **Is this school data** [**publically available**](https://www.reg.uci.edu/privacy/matrix.html)**?** |
| Yes  No   * Permission from the school district must be obtained before the research is initiated. * The Lead Researcher should maintain the letter of permission – it does not need to be forwarded to the IRB for review. * The letter of permission must address how Title 34 of the Code of Federal Regulations Part 99 - Family Educational Rights and Privacy Act (FERPA) applies to this research. |
| 1. **Are you accessing UCI student records?**   ***Note:*** *For UCI records access from the Registrar, contact Mark Fonseca for a review of FERPA*  *Compliance. (Mark Fonseca,* FERPA Analyst - (949) 824-9672  [- mark.fonseca@uci.edu)](mailto: - mark.fonseca@uci.edu)) |
| No  Yes, FERPA has been confirmed with UCI FERPA Analyst and is submitted with the application  Yes, FERPA confirmation with the UCI FERPA Analyst is pending and will be forwarded to IRB |

**SECTION 8: CONFIDENTIALITY OF RESEARCH DATA**

|  |
| --- |
| 1. **Will researchers maintain any participant identifiers? Check all that apply:** |
| **X** No identifiers **MCj04347200000[1] *Skip the rest of this section.***  Names and other subject identifiable information will be obtained. The following measures will be in place to ensure confidentiality of study records;   * A code will be used. Subject identifiers must be kept separately to help ensure confidentiality. * If disclosing names in presentations and / or publications signed consent will be obtained using the [**Informed Consent Document Template for Social-Behavioral Research**](http://www.research.uci.edu/forms/docs/irb-consent-forms/2_informed-consent-document-template-social-behavioral.doc)which contains text allowing for the disclosure. * If maintained electronically, data must be password protected and encrypted   + Identifiable human data, including protected health information and research data should not be stored on Google Drive as privacy protections for this storage device are not deemed adequate per UCI Office of Technology. * If maintained in hard copy, data must be stored in a locked area that is not accessible to non-study team members. |
| 1. **Explain how long ALL subject identifiers will be retained. This includes identifiers stored**   **in paper format, stored electronically as well as video recordings, audio recordings, photographs, etc.** |
| Removed after data collection.  Removed after data analysis.  Destroy after publication/presentation or end of study  Maintained Indefinitely. Provide rationale: |

** *IMPORTANT TIME SAVER:*** *ONLY COMPLETE Section 9 if you are*

*requesting* [*Exempt Registration under Category 4*](http://www.research.uci.edu/ora/forms/hrpp/categories_of_exempt_human_subjects_research.pdf)*.*

**SECTION 9:** **DESCRIBE THE BIOSPECIMENS/CHARTS/RECORDS/DATASETS YOU INTEND TO**

**COLLECT/ ANALYZE.**

***Note:*** *Upload a data elements list that includes all the variables to be collected. Keep in mind that if existing data or specimens are anonymous or aggregated (not individual level data) the research would not constitute* [*human subject research*](http://www.research.uci.edu/compliance/human-research-protections/researchers/activities-irb-review.html#definition)*.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Complete the table below.** | | | |
| **Type of Data/Record/Bio-specimen**  **(e.g. city/state records, existing data set, saliva samples)** | **Maximum Number of Individual-level Data, Records, Specimens to be Accessed/Analyzed** | **Source of the Data/Specimens (e.g. US census, previous IRB protocol, public database)** | **Timeframe of When Data Was Originally Collected (e.g. census data from 2005-2015, DMV records from 2015 to date of IRB approval)** |
| <Type here> | <Type here> | <Type here> | <Type here> |
|  |  |  |  |
|  |  |  |  |